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***Supporting recovery and business transformation of lighting & furniture SMEs for the Europe Industry of Tomorrow***

**OPEN CALL FOR TALENT PLACEMENT PROJECTS**

***Talent Placement Project application form – technical part***

# A. TALENT PLACEMENT PROJECT INFORMATION

***All the application fields are mandatory***

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| **A1. Title of Project**  *Please write a short title for your talent placement project, reflecting the main goals of the collaboration programme. Max. 200 characters incl. spaces.* |
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| **A2. Talent Project duration (in months)**  *Please note: SILEO funding will be provided for projects with a min. duration of 2 and max. 6 months.* |
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| **A3. Estimated Start Date**  *Please note that the expected talent placement project starting date (understood as the starting date of the collaboration contract/internship/others between Talent and SME beneficiary) must be set by 30 November 2024, at the latest.* |
| MM/DD/YYYY |
| **A4. Talent Placement Project Objectives**  *Give a short summary of the goals of the internship/collaboration programme defined between your organization (as an SME applicant) and the Talent. Please highlight the individual objectives of the:*   * *SME applicant* * *Talent professional*   *Max. 3,000 characters incl. spaces.*  *\*QUALITY EVALUATION – RELEVANCE (Sub-criteria 1.2): Pertinence between the Talent profile (C) and the Collaboration Programme (D) (0-5 points)* |
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# B. REQUESTED LUMP SUM

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| **Total funding requested**  *Successful proposals will receive the requested financial contribution in the form of a lump sum (up to 4.000 EUR). Please note that 100% of the lump sum must be dedicated to the talent collaboration contract.* |
| **XXX EUR** |

# C. TALENT PROFILE

Please complete the following sections with the requested information to identify a talent for your project.

***All the application fields are mandatory.***

*\*QUALITY EVALUATION – RELEVANCE (Sub-criteria 1.2): Pertinence between the Talent profile (C) and the Collaboration Programme (D) (0-5 points)*

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| **Do you have already identified a candidate for your talent placement project?** |
| NO *(Complete the sections below with generic information about the talent profile sought)* |
| YES *(Complete the sections below with information on your candidate)*  If Yes, please indicate the name/surname of the potential candidate and contact details.   * Name: * Surname: * Email/Phone: |
| **Level of Degree**  *Multiple answers are allowed if different levels of degree are accepted by the SME applicant.* |
| EQF 5 Diploma of Higher Education  EQF 6 Bachelor Degree  EQF 7 Master Degree  EQF 8 Doctorate |
| **Areas of Degree**  *Please specify the areas of degree sought (i.e., Architecture, Industrial design, multimedia arts, digital marketing, product design, interior design, civil-environmental and architectural engineering, information engineering, physics, circular economy, etc.)*   * Bachelor’s degrees * Master’s degrees * Doctorate degrees * Specialisation courses * Diplomas of higher education * Others |
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| **Language skills requested**  *Please specify the language skills required (i.e., Advanced speaking and writing English and/or other languages, etc.)* |
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| **Digital skills requested**  *Please specify the digital skills required (i.e. use of Microsoft Office, design & architect software, graphic design software, social media, digital marketing tools, digital production tools and software and applications, CAD etc.) Max. 2000 characters incl. spaces.* |
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| **Other skills**  *Specify other skills required (i.e. team-oriented, managerial skills, analytical skills, creativity, etc.). Max. 2000 characters incl. spaces.* |
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| **Professional experience**  *Please specify which professional experience is required (i.e. junior position/senior/others) and in which field. Max. 2000 characters incl. spaces.* |
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| **Availability to travel** *(If needed)* |
| ☐ Local/Regional |
| ☐ National |
| ☐ Europe |
| ☐ International |
| **Other requests**  *If other requests are necessary, please specify (i.e. driving licence, etc.)* |
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# D. TALENT COLLABORATION PROGRAMME

Please provide information about the collaboration programme offered for Talent, with detailed activities and the total of hours required.

***All the application fields are mandatory.***

*\*QUALITY EVALUATION – RELEVANCE (Sub-criteria 1.2): Pertinence between the Talent profile (C) and the Collaboration Programme (D) (0-5 points).*

*\*QUALITY EVALUATION – RELEVANCE (Sub-criteria 1.3): Clarity of the Collaboration Programme (0-5 points).*

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| **Typology of professional collaboration**  *Please, describe the typology of the professional collaboration contract offered to the talent and describe its main provisions.*  *Note: Collaboration typology must be set in line with the national labour and/or internship laws* *(i.e. Temporary or permanent employment contract; Part-time employment contract; Fixed term contract; Apprenticeship; Temporary agencies contract; Internship contract; Probationary employment contract; and other staff assimilated contracts).* Max. 500 characters incl. spaces. |
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| **Location of the collaboration contract**  *Please specify if the collaboration programme will be executed in-person at the SME applicant premises and/or in a smart working format (with part of the activities performed in presence).* Max. 1000 characters incl. spaces. |
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| **Company Department/Division**  *Please indicate and shortly describe the department/division of the company where the talent placement collaboration programme will be executed. Please describe the activities performed by the selected department. The following departments can be considered (not an exhaustive list):*   * *R&D* * *Marketing* * *Production* * *Design* * *Commercial* * *Sustainability* * *Other (no administration)*   Max. 2000 characters incl. spaces. |
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| **Days per week** *(estimated)* |
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| **Hours per week** *(estimated)*  *Note: The collaboration programme and the related working contract must respect the minimum and maximum number of hours in line with the national labour laws and contract typology.* |
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| **Role/tasks of Talent**  *Please describe in detail the role and tasks to be carried out by “talent” in your company with a particular focus on the selected department.* Max. 3000 characters incl. spaces. |
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# E. TALENT PLACEMENT PROJECT IMPACT

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| **E1.Talent Placement Project Impact**  *Describe how the inclusion of the sought-after Talent will support your company in the business digital and/or circular transition applied to the sector of lighting/furniture. Please answer the following questions:*   * *What will be the role of the new talent in supporting your company's circular and/or digital transition? Please specify which challenges you are addressing (circular/digital or both).* * *In which ways can the inclusion of this talent enhance the development and implementation of digital strategies to optimize processes and products in the lighting/furniture sector?* * *How does the sought-after talent align with your company's objectives to adopt a circular economy approach and/or digital upgrade within the lighting/furniture sector, and how can he/she facilitate this transition?* * *What plans or initiatives does your company have in place to facilitate collaboration and knowledge sharing between this talent and your existing teams, ensuring seamless integration and maximum impact on the digital and/or circular transition?*   (max. 3,500 characters incl. spaces).  *\*QUALITY EVALUATION – IMPACT (Sub-criteria 2.1): The extent to which the talent will support SME circular and/or digital transition challenges (0-5 points).* |
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| **E2. Thematic areas of Industry 4.0 technologies, digital transformation and/or circular economy**  *Please describe the thematic areas concerning the digitalization and/or green transition that addressed the activities proposed and applied to the sectors of lighting and furniture (business operations, manufacturing, production, marketing, etc. of the SMEs).*  *Please describe the connection between the thematic areas and the talent collaboration programme and its role in the project and the company.*  (max. 3,500 characters incl. spaces).  *\* QUALITY EVALUATION – IMPACT (Sub-criteria 2.2): Concrete contribution of the talent placement project to the company's digitalisation and/or circular initiatives (sections E2 and E3) (0-5 points).* |
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| **E3.Engagement of the talent in SME applicant *ongoing/planned* green and/or digital projects**  *Please describe if the selected talent will be engaged in any of the company’s ongoing or planned digitalisation and/or sustainability projects, and what will be the role and tasks of the talent in these projects. Please describe briefly the relevant company projects.*  (max. 3,500 characters incl. spaces).  *\* QUALITY EVALUATION – IMPACT (Sub-criteria 2.2): Concrete contribution of the talent placement project to the company's digitalisation and/or circular initiatives (sections E2 and E3) (0-5 points).* |
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